

# MINUTES

## TOWN OF LOS GATOS TRANSPORTATION AND PARKING COMMISSION PARKS AND PUBLIC WORKS DEPARTMENT 41 MILES AVENUE, LOS GATOS, CALIFORNIA NOVEMBER 8, 2007 MEETING

ITEM #		ACTION ITEM
I.	MEETING CALLED TO ORDER	The Transportation and Parking Commission meeting was called to order at 7:30 A. M.
II.	ROLL CALL	<p><b>Commissioners Present:</b> Chair Ed LaVeque, Bruce Entin, Ed Stahl, Dick Anderson, and Erik Wilhelmsen.</p> <p>Collette Lynner arrived at 7:35 A. M.</p> <p><b>Staff:</b> Kevin Rohani, Interim Director of Parks and Public Works Millie Sperath, Administrative Specialist/Recording Secretary Sergeant J. R. Langer, Police Department</p> <p><b>Others:</b> Bill Capps, VTA</p>
III.	APPROVAL OF MINUTES OF OCTOBER 11, 2007	<b>Motion by Ed Stahl</b> to approve the minutes as submitted. <b>Seconded by Erik Wilhelmsen.</b>
	CHAIR CALLED THE QUESTION	Carried unanimously.
IV.	COMMISSION MATTERS	
	A. VTA Bicycle and Pedestrian Advisory Committee (BPAC)	<b>Bruce Entin</b> distributed a copy of the draft 2007 Bicycle Technical Guidelines outlining specifications relating to bicycle lane widths, construction zones, bikeways on major roads, freeway interchanges, etc.
	B. Camino del Cerro Bridge	<b>Bruce Entin</b> reported that Tim Boyer is coordinating the repair of the Camino del Cerro Bridge that is scheduled for Monday, November 12, 2007.
	C. Santa Clara County Bicycle Map	<b>Bruce Entin</b> gave <b>Kevin Rohani</b> a Santa Clara County bicycle map to review bike lanes for accuracy.
	D. Commission Vacancies	<b>Ed LaVeque</b> and <b>Eric Wilhelmsen</b> announced that they would re-apply for office before their terms expire. <b>Ed Stahl</b> reported that he would seek an applicant to fill the current vacancy.
	E. Marchmont Drive	<b>Dick Anderson</b> discussed a residential concern regarding standing water on Marchmont Drive. <b>Kevin Rohani</b> reported that a contractor will replace the damaged concrete in this area next week to divert the water to a drainage inlet.

V.	<b>VERBAL COMUNICATIONS</b>  A. VTA Staff Presentation/Bus Service in Los Gatos	<p><b>Bill Capps</b>, VTA Service Planning Manager, distributed a hand-out (attached as Exhibit A) regarding current bus service versus bus service starting in January 2008 and outlined some of the items regarding transit service:</p> <ul style="list-style-type: none"> <li>• Fair affordability and convenience</li> <li>• Better information for riders/VTA bus route web-site</li> <li>• Better access to system</li> <li>• Service improvements/focus on where service is used</li> <li>• Marketing/Community Outreach Plan/on-line &amp; phone surveys</li> <li>• Performance analysis and restructuring</li> <li>• New Line 27 to San Jose</li> <li>• Line 37 to Winchester Transit Center – runs to 7:00 P.M.</li> <li>• Routes 48 and 49 - no change</li> <li>• Route 62 – frequency improvement</li> <li>• Routes 48 and 49 – will run hourly on the weekends</li> <li>• New bus route maps available in mid-December</li> <li>• New routes will be reviewed and monitored throughout 2008</li> <li>• Routes will be adjusted, as necessary</li> <li>• Quarterly service reports presented to VTA Board</li> </ul> <p><b>Ed LaVeque</b> spoke about bus service in the La Rinconada Hills area and reported that the bus stop at Avenida Del Sol is too far from the residential area. <b>Bill Capps</b> stated that bus stops are based on demand and that service areas are frequently monitored.</p> <p><b>Collette Lynner</b> asked if the Town could subsidize to gain extra hours of service. <b>Bill Capps</b> spoke about working something out. <b>Collette Lynner</b> inquired about VTA's advertising budget. <b>Bill Capps</b> provided contact information for Bernice Alaneze, Director of Marketing (321-7539) for general questions regarding maps, advertising, etc., as well as the VTA Customer Service Department (321-2300).</p>
VI.	<b>ITEMS FOR DISCUSSION</b>  A. Election of Officers	<p><b>Dick Anderson</b> made a motion, seconded by <b>Collette Lynner</b>, to re-elect <b>Ed LaVeque</b> as Chair of the Transportation and Parking Commission.</p> <p><b>Dick Anderson</b> made a motion, seconded by <b>Ed Stahl</b>, to elect <b>Erik Wilhelmsen</b> as Vice-Chair of the Transportation and Parking Commission.</p>
	<b>CHAIR CALLED THE QUESTION</b>	Both motions carried unanimously.
	B. Future Downtown Parking Structure	<p><b>Ed Stahl</b> discussed the following concerns relating to downtown parking:</p> <ul style="list-style-type: none"> <li>• need to develop another parking structure in the downtown area</li> <li>• property acquisition in the Southern-Pacific right-of-way that we are not making use of</li> </ul>

	<p><b>ITEMS FOR DISCUSSION</b></p> <p>Future Downtown Parking Structure - (cont.)</p>	<ul style="list-style-type: none"> <li>• previous consultant studies</li> <li>• lack of interest during the past five years by Town officials</li> <li>• now is the time to plan for the future while business is slow</li> <li>• property owners are taxed for parking assessments</li> </ul> <p><b>Erik Wilhelmsen</b> spoke about adding more Parking Control Officers to get parking moving and to free up spaces. <b>J. R. Langer</b> stated that at the present time the one Parking Control Officer is being pulled in many directions. <b>Erik Wilhelmsen</b> stated that he would host a Chamber of Commerce mixer during the first quarter of 2008 to discuss parking.</p>
<b>VII.</b>	<p><b>ITEMS FOR INFORMATION</b></p> <p>A. Highway 9 Safety Improvements</p> <p>B. Holiday Valet Parking</p>	<p><b>Kevin Rohani</b> reported that the construction contract for the Highway 9 Safety Improvement Project (bicycle lanes and pedestrian facilities) is scheduled for Council approval on November 19, 2007 and that construction should start in mid-December.</p> <p><b>Sergeant J. R. Langer</b> reported that the Valet Parking Program for holiday shoppers will start on November 24 and continue until December 24, 2007.</p>
<b>VIII.</b>	<b>DIRECTOR MATTERS</b>	There were no Director matters discussed at this meeting.
	<b>NEXT MEETING</b>	The next Commission meeting is scheduled for January 10, 2008. It was the consensus of the Commission to cancel the December 13, 2007 meeting due to a lack of items.
	<b>ADJOURNMENT</b>	The meeting was adjourned at 8:40 A. M.